

NOVEMBER 15, 2016

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL

CITY OF BELLVILLE

1. 5:00 P.M. CALL TO ORDER

Mayor Joe Ed Lynn called the meeting to order at 5:00 p.m.

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Alderman Wayne Browning led all in prayer and Pledges of Allegiance.

3. CERTIFICATION OF A QUORUM

Present-to-wit: Mayor Joe Ed Lynn, Aldermen Douglas Lottridge, Clay Kistler, James Harrison, Wayne Browning and Daniel Poffenberger; thereby a quorum was established. Also present were City Administrator Shawn Jackson, City Attorney Charley Smith and City Secretary Betty Hollon.

4. CONSIDERATION TO ADOPT AGENDA

The motion was made by Alderman Lottridge and seconded by Alderman Poffenberger to adopt the agenda as presented. Alderman Browning was opposed. Motion carried.

5. CONSIDERATION TO APPROVE MINUTES OF PREVIOUS MEETING

The motion was made by Alderman Lottridge and seconded by Alderman Browning to approve the Minutes of the Regular Meeting of October 18, 2016 as presented. Motion carried unanimously.

6. CITIZEN'S FORUM *(Any public comment that is made on an item that is not on the posted final agenda will only be heard by the City Council. No formal action, discussion, deliberation, nor comment will be made by the Council.)*

No one present wished to address Council.

7. QUESTIONS AND COMMENTS FROM MAYOR/COUNCIL MEMBERS/CITY ATTORNEY (DISCUSSION IS LIMITED TO STATEMENTS OF POLICY OR STATEMENTS OF FACTUAL MATTERS, OR THE REQUEST THAT A MATTER BE PLACED ON THE NEXT MEETING'S AGENDA)

Alderman Kistler requested an Advisory Group be formed to look at affordability of Recycling. Alderman Kistler also commented on the Airport and the need to update the City of Bellville Personnel Policy Manual. Alderman Harrison informed Council he was elected as an alternate for the local representatives to serve on the H-GAC Board of Directors. Mayor Joe Ed Lynn reported the Veteran's Program was outstanding. Alderman Browning inquired on status of maintainer and asked for copies of bids for sidewalk repair work at Mini-park.

8. REPORT OR REQUEST(S) FROM CITY ADMINISTRATOR/DEPARTMENT HEADS

City Administrator Shawn Jackson reported new signage and striping around the square would be completed by the holidays.

9. DISCUSSION AND CONSIDERATION AUTHORIZING AN ADMINISTRATIVE SERVICE PROVIDER FOR THE 2017-2018 TEXAS CDBG COMMUNITY DEVELOPMENT FUND APPLICATION SERVICES AND ANY RELATED ACTION NECESSARY

RFP's were sent to the following administrative firms: Langford Community Management Services, Municipal Consulting, Esser & Company, GrantWorks, Inc., Southwest Consultants and Minority Women Business Enterprises. GrantWorks, Inc. submitted the only bid for administrative services. The motion was made by Alderman Kistler and seconded by Alderman Poffenberger to appoint GrantWorks, Inc. the administrative service provider for the 2017-2018 Community Development Fund Project. Motion carried unanimously.

10. DISCUSSION AND CONSIDERATION AUTHORIZING AN ENGINEERING SERVICE PROVIDER FOR THE 2017-2018 TEXAS CDBG COMMUNITY DEVELOPMENT FUND APPLICATION SERVICES AND ANY RELATED ACTION NECESSARY

RFP's were sent to Klotz Associates, Inc., KSA Engineers, Inc., O'Malley Strand Engineers LLP, Schaumburg & Polk, Inc., Jones & Carter, and Minority Women Business Enterprises. Three bids were received for engineering services. The motion was made by Alderman Poffenberger and seconded by Alderman Lottridge to appoint Jones & Carter the engineering provider for the 2017-2018 Community Development Fund Project. Motion carried unanimously.

11. CONSIDERATION AND DISCUSSION TO ADOPT RESOLUTION DESIGNATING AN ADMINISTRATION SERVICE PROVIDER AND AN ENGINEERING SERVICE PROVIDER FOR THE 2017-2018 TEXAS CDBG COMMUNITY DEVELOPMENT FUND AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Harrison to adopt the Resolution selecting GrantWorks, Inc. to provide administrative services and Jones & Carter to provide professional engineering services for the 2017-2018 Community Development Fund Project. Motion carried unanimously.

12. CONSIDERATION TO ADOPT CITIZEN PARTICIPATION PLAN FOR THE CITY OF BELLVILLE AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Browning and seconded by Alderman Poffenberger to adopt the Citizen Participation Plan for Texas Community Development Block Grant Program as presented by Vickie Spiess. Motion carried unanimously.

13. CONSIDERATION OF APPOINTMENTS TO THE BELLVILLE AIRPORT ADVISORY BOARD AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Browning and seconded by Alderman Kistler to reappoint Mike Reenders and Kenneth Franz to the Airport Advisory Board for the two-year term of November 18, 2016 – November 18, 2018. Motion carried unanimously.

14. CONSIDERATION OF APPOINTMENTS TO BELLVILLE ECONOMIC DEVELOPMENT CORPORATION BOARD AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Browning to reappoint Bruce Harrison, Danny Jacob, Clark McKinley, and Paul Jones to the Bellville Economic Development Corporation for the two-year term of December 16, 2016 – December 16, 2018. Motion carried unanimously.

15. CONSIDERATION TO ADOPT ORDINANCE PROVIDING FOR A FEE TO DEFRAY COSTS OF COLLECTING DELINQUENT FINES, FEES, COURT COSTS, AND OTHER DEBTS PURSUANT TO ARTICLE 103.0031 OF THE TEXAS CODE OF CRIMINAL PROCEDURE AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Poffenberger to adopt Ordinance #1524 providing for a fee to defray costs of collecting delinquent fines, fees, court costs and other debts pursuant to Article 103.0031 of the Texas Code of Criminal Procedure. Aldermen Lottridge, Poffenberger, Harrison and Kistler voted aye and Alderman Browning was opposed. Motion carried.

16. OPEN SESSION RECESSED

Open Session recessed at 5:41 p.m.

17. EXECUTIVE SESSION CONVENED UNDER TEXAS GOVERNMENT CODE SECTION 551.087 TO DELIBERATE ECONOMIC DEVELOPMENT NEGOTIATIONS AND TEXAS GOVERNMENT CODE 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE AND TEXAS GOVERNMENT CODE SECTION 551.072 ACQUISITION OF REAL PROPERTY

Executive Session convened at 5:42 p.m.

18. EXECUTIVE SESSION ADJOURNED

Executive Session adjourned at 7:36 p.m.

19. OPEN SESSION RECONVENED

Open Session reconvened at 7:37 p.m.

20. CONSIDERATION OF ECONOMIC DEVELOPMENT INCENTIVES, THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, ACQUISITION OF REAL PROPERTY AND ANY RELATED ACTION NECESSARY

No action.

21. ADJOURNMENT

The motion was made by Alderman Browning to adjourn at 7:38 p.m.